

## Institutedelse

### Referat

Deltagere: Søren Bom Nielsen, Jan Piotrowski, Esben Auken, Lene Kjeldsteen, Charles Leshar

Fraværende: Mads Faurschou Knudsen

### Møde den 2. september kl. 10.00 i møderum 1671-234

#### 1. Flytte punkt 5 til punkt 1, så Charlotte er med: Aftale igangsættelse af undersøgelse af laboratorieorganisering

We have a total of 4,6 lab technicians in the 1670 complex and 2 technicians at Risø.

It was discussed how to set up an economic model that may work for all lab activities.

It is not very clear to all how the economy functions at the Risø lab, and everybody agreed that it is necessary to have total transparency in the economy to understand and appreciate the decisions made by the department steering committee. That way it becomes visible what is subsidised through the department and why.

CL will pursue a sustainable economic model for the new clean lab facilities with the contents:

- Make list of expenses, including lab technician salary
- Find the level of price per analysis to make the lab run in itself
- If not realistic – how much subsidy is necessary and realistic?

The models will be discussed in the steering committee with a view to implementation if appropriate in other labs at 1670 labs. Further it should be considered being implemented at Risø and in the workshops as well.

In order to estimate lab income, researchers should report what they expect to use of lab and workshop facilities the next year.

#### 2. Godkendelse af dagsorden og referat(er)

In both minutes it should be included that EA requested the department economy on the agenda for all meetings.

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SBN noted that the economy has been on the agenda generally. Because of changing economy controllers it has not been possible to mobilise the people behind the numbers.

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### 3. Meddelelser

Sedimentologist Stephane Bodin arrives 1 November  
Spectroscopist Rasmus Andreasen arrives in the beginning of September  
Scientific coordinator Thomas Nielsen started 1 September  
Physical WPA autumn 2015  
Rector visits 2 October – everybody is invited to join and make suggestions for activity or discussion points. Ex: short visit to clean lab to see progress and what we can offer.

### 4. Strategiopfølgning – hvor langt er vi?

9-10 September the faculty management will go to a seminar to discuss the department strategies. Among other things they will discuss possibilities to coordinate interdisciplinary research, with the help from the flagships chosen by each department.

Version two of the strategy is on the way including suggested comments from employees.

Besides the flagships where other departments can fit into our research, we should also consider where we can plug into other departments' flagships.

### 5. Lederudviklingsforløb

1/9 SBN, EA and LK preparation meetings Learn2Lead  
2-3 November, Gammel Skovridergaard, with accomodation  
18/1 follow-up on the seminar

### 6. EVT

Revive the sector meetings again. SBN will contact sector leaders.

HGG has a seminar series that many researchers may be interested in. The group will send invitation to #geo-alle.

The alumni day is planned to take place in January. We are currently setting up a linkedin group and a website with information.

A new technician should be considered employed who can support/relieve Per Trinhammer in his workshop with focus on the seismic equipment. The overhead that is generated from renting the gear will cover the expenses. SBN talks to Per T about this possibility.

Our smith in the mechanics workshop has taken over a lot of tasks over the past year, such as handling the department cars and tidying up locally and in the vari-

ous storage locations around town. LK and EA investigate the possibilities of hiring a craftsman in a protected part-time job.

SBN said that we do not hire extra hands as long as others are supposed to do the job. Part of our contribution to the central administration at ST is supposed to cover our needs for handy men.

JP requested the possibility of hiring a student to service the department in relation to IT-problems. IT services are working on a new model for the entire faculty, but it is not known when it will happen and which implication it will have. We make it an item at the next meeting.

Again, SBN said that we are contributing to the central IT help desk system and we must make it work by providing feedback when it doesn't work.